

Thanks to Steve Wilson for being our scribe (again). See below for his notes. I want to thank everyone who was able to attend today's meeting. It certainly felt like we made significant progress. Decisions were made (see Steve's notes). We formed four work groups that will meet to complete assignments and report back at our next meeting. The groups are:

1. **Educational Plan/Profile:** Counseling dept is working on this and we just need to finalize the logistics of where the EPP will be stored and how students will gain access to it. Also, eventually we will need to develop **advisory lessons** that allow time for students to revise their educational plans, reflecting on career based experiences and updating their profiles. See Susan Phillips if you want to join this effort.
2. **CRLS:** Cari Sloan is heading up this group. Cari will make the recommended changes in the CRLS form. Cari, can you also order the forms? See Kathy Calhoun. This group can begin work with Kacey to develop advisory lesson(s) to remind students about what the CRLS are and to show how they will document CRLS.
3. **Advanced Career Exploration:** Matt Fox and Scott Baker will develop an email message (to be sent to all staff) that will explain the rationale for ACE and will give enough info about the class so that teachers will be able to provide names of students who will be strong candidates for the ACE pilot. They will also develop an application form that will be given to students who want to apply to the class.
4. **CAM Portfolio Requirements:** Tim Moe, Tamara Ottum, Stacy Major and Dennis Larsen will determine what portfolio requirements will be consistent across all 5 career pathways.

Feel free to contact any of the people listed above if you would like to help with the efforts. Our goal is to report back with homework complete by the end of February. (no date yet)

Vicki